



St Joseph's Catholic Primary  
School

# Remote Learning Policy

Adopted November 2020

Review date November 2021

# **We grow and learn in the footsteps of Jesus,**

St Joseph's Catholic Primary School

## **Rationale and Aims**

At St. Joseph's Primary School, in the event of a school closure due to COVID-19, or where a child is required to self-isolate, the school is committed to fulfilling its legal duty by providing continuity of education to these learners and will do so through a process of remote (online) learning. See **Appendix 1** for scenarios when remote learning will be provided.

The aims for our remote learning policy are:

- To ensure consistency in the approach to remote learning for pupils who are learning from home due to COVID-19
- To ensure that pupils self-isolating are able to continue learning at home (with tasks set in line with the curriculum)
- To set out expectations for all members of the school community in respect of remote learning
- To provide appropriate guidelines for data protection
- To ensure staff, pupils and families are safeguarded

## **Remote Learning for Individual Learners who are Self-Isolating**

Where any individual pupil is unable to attend school due to COVID-19 restrictions and the majority of other children in the year group remain at school, (and they are healthy enough to work from home) the school will provide a link on their google classroom to a Google Meet so the child/ren can join in on a live teaching lesson in Maths, English, Reading and the Wider Curriculum. They will then be set the same work as the class, via our learning platform, Google Classroom.

The children will be expected to complete the Maths lesson, their English lesson, daily reading and a wider curriculum lesson every day. In addition, the children should learn their weekly spellings (which will be posted on Google Classroom each week) and practise their times tables and access additional Maths practice using Mathletics at <https://login.mathletics.com>.

Nursery children are also on google classroom but will receive Learning Packs created and pre-recorded lesson that will be emailed from the class teacher.

## **Remote Learning in the Event of Extended School Closure for a Year Group Bubble**

Where a class has had to close due to a positive case in the bubble, children will access all remote learning via Google Classroom. The class teacher will set work, in line with our usual expectations of Maths, English and the Wider Curriculum. All learning will take place live via google meet and the lesson will be recorded. Work will be uploaded daily and the teacher will be available daily to give feedback and provide support to all learners. Children can contact the class teacher via the online learning platform or via email. Teachers will still upload weekly spellings, encourage daily reading and times tables practice.

Nursery children will be on google classroom but will be provided with pre-recorded videos and learning packs to complete whilst at home.

In the unfortunate event that the Class Teacher is unwell due to COVID-19, the work will be set daily via The Oak Academy Trust.

## **Accessing the Work on the School's Learning Platform**

Work set for year group has been prepared in such a way that parents do not need to print off worksheets for children to complete at home. Children should be able to view the tasks online and then complete any relevant work in an exercise book or on google docs (this is preferable). It is possible that an individual child, a year group or even the whole school may be required to self-isolate or go into 'lockdown' with no notice. For this reason, your child will be sent home with a pack for use at home during Remote Learning. This contains a new exercise book, pens, pencils and reading books.

If you are unable to access a device for any reason, please make contact directly with the school so we can support you to access learning tasks for your child.

## **Communication with Teachers**

Where a year group bubble or whole school is required to self-isolate, this will almost certainly apply to members of staff also. However, where possible, we will endeavour to make daily calls to families who are not attending live lessons and discuss how we can support. Follow up calls will also be made to those children who are not uploading any work. We will also make weekly welfare telephone checks for families to see how your child is getting on with their work and to check on their general well-being. Please be aware that this is our intention but there may be some circumstances where this is not possible. However, the class teacher email address will always be available as a method of communication for parents to use.

## **Expectations of Learners and their Parents / Carers**

Assuming that a child is healthy and well enough to work, they will be expected to participate as fully as possible in the remote learning process, completing independent work to the best of their ability. Parents, on behalf of their child, will

also be expected to read and respond to communication from the school (e.g. an email from the teacher) on a regular basis. Parents should be respectful when corresponding to teachers. The parent should alert the teacher if their child is unable to complete the work set for any reason.

Pupils should be expected to complete online learning tasks each day, in line with government expectations. In order to do this, we ask that pupils log on via the google meet links promptly. This will help to ensure good routines are maintained. We do, of course, acknowledge the challenges parents might face in supporting remote learning but the above sets out the intended aim.

### **Expectations of Class Teachers**

- Where possible, teachers will make a phone call to each family once per week
- Teachers will report to the nominated support staff member to contact parents if a child's work has not been submitted
- Teachers will make work available each day on the learning platform that supports current learning in Maths, English and the Wider Curriculum and is as closely aligned to the curriculum they would be following in school as is reasonably possible
- All teachers will give verbal feedback during live lessons, similarly to normal lessons.
- English and Maths will receive our normal Feedback policy for KS2- highlighting what went well and areas for development, then they will give the feedback code and/or a general comment
- Next steps will be given when necessary: where errors or misconceptions have occurred. Children who do not achieve the learning will be identified and targeted in the next lesson; 1:1 comments or verbal feedback will be given
- In KS1, children will receive acknowledgement feedback and those who will be able to respond, will be given next steps
- In KS1 and KS2, Creative Writing will be marked following our school policy: next steps and targets will be given. In EYFS, teachers will email parents to give feedback and will follow up with a call to give positive praise or advice to parents over the phone
- Spellings will be uploaded each week to the google classroom learning platform
- Athletics online tasks will be set weekly
- A google meet will be arranged once/twice a week with the class to check in on progress and well-being
- To monitor those children who are not engaging and report to SLT who will then contact the family

### **Expectations of SLT**

- To continue to ensure Safeguarding is at the heart of all that we do
- To liaise with vulnerable children and families on weekly basis

- To follow up on any children who are not engaging with online learning- to contact the family
- To support teachers with any concerns or well-being issues whilst working from home

### **Links with other policies**

This policy is linked to our:

- Behaviour Policy
- Safeguarding and Child protection policy 2020
- Online Safety Policy
- Remote Learning Code of Conduct
- ICT Acceptable Use Agreement

Appendix 1: **Remote Learning Offer- COVID 20-21: This is our Four- Tiered System** that we will refer to depending on the COVID-19 outcome.

<b>Tier</b>	<b>Tier Explanation</b>	<b>Home –Learning Offer</b>
1.	This will operate when a child cannot attend school because he/she has to self-isolate at home due to possible COVID-19 symptoms (whilst waiting for a test) or a positive result in the home.	<b>This offer will operate when the child cannot attend school due to COVID- 19 symptoms and is well enough to participate in learning.</b> Teachers will offer live learning (via webcams) from their classrooms for the children daily via google classroom. <b>All lessons will be recorded</b>
2.	This will operate if a class bubble has to close. i.e. There has been a positive result in the class and the whole bubble: the children, Teacher and TA will have to self-isolate at home for 10 days.	<b>This offer will operate if the teacher is not experiencing any COVID-19 symptoms and is well enough to plan,</b> they will deliver live lessons via google meet on Google Classroom. <b>Nursery children are on google classroom but will be sent pre-recorded videos and home learning packs.</b> <i>Please note that as the teacher is working from home, the lesson will be recorded, due to Safeguarding regulations.</i>
3.	This will operate if a class bubble has to close. i.e. There has been a positive result in the class and the whole bubble: the children, Teacher and TA will have to self-isolate at home for 14 days.	<b>This offer will operate if the teacher is UNWELL due to COVID-19</b> and is unable to plan and upload to google classroom daily. The school will refer all children to the <b>Oak National Academy</b> for their daily lessons for the 10 day period, until the teacher is well enough to plan and upload lessons. <b>Nursery children will be sent home learning packs.</b>
4.	This will operate if there happens to be a <b>LOCAL LOCKDOWN</b> (i.e. Southwark) but all teachers, TAs and key worker children are still allowed	<b>This offer will operate on the assumption that all teachers can come into school and will offer live learning daily (webcam</b>

	to attend school.	learning) to all pupils at home via google classroom. Nursery will be receive learning packs.
--	-------------------	---

Signed on behalf of the governing body:



Date: November 2020